

**BOARD OF DIRECTORS
CRUMBACHER ESTATES OWNERS ASSOCIATION**

Policy #001

Annual Meeting Voting Procedures

Approved: February 28, 2011

It is imperative that voting on business matters be conducted in a manner as set forth by the governing documents of the Association, so that the legality of such votes cannot be disputed.

Past practices have not been consistent, and appear to have changed through the years.

Legal opinion was received by the Association, stating that one vote per lot was the most logical conclusion based on the then-current governing documents. This clarification was incorporated into the Association By-laws by majority vote of the Board of Directors on January 24th, 2011.

Prior to the start of any Association meeting, the Board shall call for all proxies to be presented. A roll call sheet listing each lot within the Association shall be used to record each proxy, as well as to document each lot represented by attending members. Whenever a vote of the Association is called, the President may call for a show of hands. If the vote is split and a more precise vote is needed, then the President shall proceed with a roll call vote. The Vice-President shall record the votes by lot, and announce the final tally to the membership. Based on the tally, the President shall announce whether the measure passes or fails.

A standardized ballot form shall be provided to the representative of each lot, as determined by attendance or proxy. Each voting member shall record their vote on each measure presented, and these ballots shall be collected at the end of the meeting, so that a comparison may be made with the official tally. All ballots shall be kept on file for a minimum of one year, together with the official roll call sheet.